

## ■ Grease Trap Operation and Maintenance

*Note: This form may be used to track maintenance of grease traps inside of the building. Proper maintenance can help reduce stoppages in the plumbing and reduce blockages forming in main lines of the sewer collection system. Completion of this form will show the business's record of the maintenance for the equipment in service.*

Company Information

Company Name: \_\_\_\_\_ Site Address: \_\_\_\_\_

Date	Maintenance Performed <sup>1</sup>	Quantity Removed <sup>2</sup>	Maintenance Performed By <sup>3</sup>	Signature of Responsible Party <sup>4</sup>

1. Please mark one of the following: Cleaned (Grease/oil Removal), Inspected, or Pumped by professional cleaner.
2. List the quantity of grease and/or oil removed in approximate gallons.
3. Note the name of the employee and/or the company performing maintenance
4. The signature can be your employee or the employee of the company performing maintenance.
5. Email a scan of this document to [FOG@lkstevenssewer.org](mailto:FOG@lkstevenssewer.org) for an Annual Fats Oils and Grease Fee reduction.